

TEXTBOOK USAGE AND STUDENT FEE POLICY

Textbook Fines

* Please note – students receive a notice in their school email every Monday morning if they have library or book fines.

All Ronald Reagan High Schools students will, receive at no cost, a textbook for classes in which a textbook is required. It is the student's responsibility to take care of all textbooks that are issued to him/her during the school year. If a textbook is lost, the student will be responsible for replacing the textbook at the replacement cost. If the textbook is later found and the textbook is part of the current textbook in use and is in "acceptable" condition, a refund (in the form of a school check) will be issued to the student. When a student returns a textbook a receipt will be issued. It is strongly recommended that you keep this receipt for future reference.

If a student returns a textbook and the textbook is no longer in the same condition in which it was given to the student, a fine may be assessed for the damage to the textbook as indicated below:

<i>Type of Damage (per textbook/novel)</i>	<i>Replacement Cost per Textbook</i>
Lost Textbook/Unusable Textbook*	100%
Missing Pages*	100%
Water Damage* (if we are able to continue to use)	25%
Broken Binding (if we are able to repair)	50%
Torn Cover* (if both covers are returned with textbook)	25%
Missing Barcode (front cover) but number is identifiable*	\$1.00
Missing Barcode and textbook number is unidentifiable*	100%
Overdue/Late Textbooks, books left behind in locker*	\$5.00

Student Activity Fees (Grades 9-12) - This is in addition to a Senior fee that will be charged to all students who will be participating in graduation.

Each year, all students are required to pay a student "activity fee". The student activity fee covers the following items:

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| ✓ Special Programs | ✓ Student Planner (one planner per year only) |
| ✓ Yearbook Group Pictures | ✓ Use of lockers |
| ✓ ID Card (one card per year only) | ✓ Yearbook |
| ✓ School Newspaper | |

The student activity fee for students in grades 9-12 is \$60.00

Senior Fees (Grade 12 only) and IB Testing Fees

A senior graduation fee of \$115.00 will be added to the Unfinished Business List (UBL) for all students in grade 12 who will be participating in graduation activities. \$175 total on payment plan: \$50 Due August 17, 2020, \$50 due October 15, 2020, \$50 due November 20, 2020 and \$25 due February 15, 2021. IB Test fees on six month payment plan: Total due divided by 6 with payments due by October 10, 2020, November 20, 2020, December 15, 2020, January 15, 2021, February 15, 2021 and March 15, 2021. Cancellation of IB tests still result in same or additional costs.

Payment Methods

All textbook payments can be made in the form of cash, money order, personal check in the school office or you can make student fee or fine payments through My Payments Plus at www.mypaymentsplus.com

Personal Checks and Non-Sufficient Funds Payments

The last day we will accept personal checks for the 2020-2021 school year will be on May 1, 2021. A \$25.00 Non-Sufficient Check payment will be charged to each check returned from the bank. No starter checks will be accepted.

Athletic Fees

An athletic fee is only required for students who are participating in interscholastic athletics. Students who have outstanding fines and fees and/or are on the Unfinished Business List (UBL), may not participate in extracurricular athletic events.

Students on the Unfinished Business List (UBL)

Students who are on the Unfinished Business List (UBL) regardless of reason (unpaid fees, lost items, etc.), will not be permitted to participate in the following events:

- ✓ Exam Exemptions
- ✓ Athletics
- ✓ ALL School Dances
- ✓ ALL Special Events/School Related Activities

**This cost list is subject to change at the discretion of the principal*