



**STUDENT HANDBOOK**  
**Reagan High School**  
**An International Baccalaureate World School**  
**Home of the Huskies**



**4965 S. 20<sup>th</sup> Street**  
**Milwaukee, Wisconsin 53221**  
**Telephone: 414-304-6100**  
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**Mr. Michael Roemer, Principal**

**This Handbook Belongs To:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

Please note that Reagan's Student Handbook serves as a general reference guide regarding Reagan's policies, procedures, and services. While every effort is made to verify the accuracy of the information, Reagan reserves the right to revise, amend, or change items set forth in this Student Handbook from time to time.

*Dear Students,*

*Welcome to the 2016-2017 school year. This planner is an important tool that will help you achieve academic and personal success. You are now enrolled in a very serious academic program with many options for extracurricular activities. This planner contains quick reference pages to help you review and perform last minute checks on class assignments. It includes both weekly and monthly calendars in order to help you stay organized. Staying organized is a skill that is important both in high school and in the years that follow. You will be taking eight rigorous classes simultaneously, so you will have a lot of priorities. You must manage your time commitments for both academic assignments and personal obligations.*

*Reagan teachers require that you have your planner both in class and during your Extended Learning Opportunity (ELO). Please make sure that you clearly mark your planner with your name in several places in order to make it identifiable. If it is lost, and we can determine the owner, we will return it to you. If you have any questions, always feel free to come in and see any member of the Reagan staff.*

*Reagan High School strives to provide a safe and supportive environment for all students. In order to create this environment, it is important that you are familiar with both the privileges you are granted and the responsibilities that you must adhere to as a student at Reagan High School. These privileges and responsibilities are outlined in the handbook that follows. We have great confidence that you will be a positive addition to the educational atmosphere here at Reagan. Again, welcome and let's make this your most successful school year yet!*

*Sincerely,*

*The Reagan High School Staff*

## *Reagan High School*

### **Reagan's Mission Statement**

The mission of Reagan High School is to provide superior educational opportunities so students can achieve their highest potential. Reagan ensures a globally-based education for all students through a full 4-year International Baccalaureate (IB) curriculum and by maintaining these criteria:

- High student achievement through the implementation of a structured honors program through all four years of high school.
- Safe and secure learning environment.
- Dedicated, professional work force.
- Supportive partnerships with parents, community, and businesses to support student success.
- Effective and efficient use of district resources to support student success.
- Engaging students in collaborative activities that support an international focus
- Continuous student data assessment to identify areas of need in order to focus on student improvement.

### **Goal to Support Mission Statement**

Reagan High School will ensure a globally based education for all students by focusing on teaching and learning using the curriculum and standards as identified by the International Baccalaureate Programme.





## ***The International Baccalaureate Programme At Reagan High School***

### ***The International Baccalaureate Middle Years Programme***

The International Baccalaureate Middle Years Programme (MYP) provides a rigorous, global, highly engaging inquiry based program for all of our freshmen and sophomores at Reagan. The MYP is designed to prepare students for success in the Diploma Programme (DP), post secondary studies and life itself. Character education is embedded in both the MYP and DP as students strive to develop attributes of the Learner Profile.

The IB Learner Profile encourages IB communicators, principled, open-

#### **How do you do the MYP?**

Instruction is based on specific area, but relate to bigger concepts in each unit to directly relate the **and social education, community**

As a freshman, you will take an and expand your best learning styles learners. Intro to IB integrates the Technology aspect of IB through a variety of projects done during the yearlong course.



learners to strive to be inquirers, knowledgeable, thinkers, minded, caring, risk-takers, balanced, and reflective.

questions that not only align to the objectives of the content the world. There will be **Areas of Interaction** identified for academic studies to learning about the **environment, health and service, and/or human ingenuity.**

Introduction to IB course. It will help you learn to evaluate as it teaches you the skills necessary to be successful IB

**Doing the MYP** includes focusing on your own talents, stretching your brain to think in more interesting and sophisticated ways. You will be doing a **Personal Project** in your sophomore year. This is a mandatory project that you choose to do based on whatever you are interested in. With weekly guidance through ELO, an in school supervisor and a mentor of your own choosing, you enter the world of independent research and problem solving. It is imperative that you choose a project that will hold your interest for the full 8-9 months you will be working on it. A culminating event will allow all students to showcase their projects to family members, friends, and the general community.

**All Reagan freshmen and sophomores will be MYP students.** Unlike the Diploma Program, there are no external or internal assessments students will be required to take. Recognition for being an MYP student will be based on the following:

1. Passing all coursework
2. Participation in community service activities
3. Completion of the Personal Project

Information is also available at [www.IBO.org](http://www.IBO.org)

### ***The International Baccalaureate Diploma Programme***

The IB Diploma Programme is a rigorous pre-university course of study that meets the needs of the highly motivated student. The IB curriculum is comprehensive and multicultural in character. Students fulfill MPS graduation requirements while gaining intellectual, social, and critical perspectives necessary for the adult world ahead. In order to participate in that world, graduates will need multicultural appreciation and understanding, and cooperative problem-solving experience. IB provides these values and opportunities.

All IB Diploma candidates study languages, sciences, mathematics, and humanities in the final two years of high school. Theory of Knowledge, a course unique to IB, the Extended Essay, and prescribed hours of service to and participation in the school and community (CAS) are additional requirements. The intention of the IB Programme is that students learn how to learn, how to analyze, and how to reach considered conclusions about people, their languages and literature, their ways in society, and the scientific forces of the environment.

#### Why do it?

The IB Programme has an international acceptability, which allows for both flexibility and mobility. This program educates the “whole person.” The IB Programme encourages students to appreciate cultures and attitudes other than their own and to be informed, tolerant, and willing to communicate with others. The IB Programme provides a broad, general education while still allowing specialized study in areas corresponding to the individual’s particular interests and plans for the future.

#### What are the special features of the IB Programme?

- Breadth: - Six subjects from six disciplines  
- Theory of Knowledge – a critical thinking class  
- Creativity Action Service
- Specialization: - Three subject areas studied at the Higher Level  
- Three subject areas studied at the Standard Level  
- A 4,000 word Extended Essay
- Internationalism: - Emphasis on an international understanding of the Global Community

## **Components of the IB Diploma Programme Program of Study**

Reagan HS offers the following IB courses. To fulfill the requirements for the IB Diploma students must take one course from each of groups 1 to 5 and a further course from either group 6 or a second from groups 2 through 4.

**Group 1: Studies in Language and Literature** – English A1 [*HL and SL*] and Literature and Performance (SL)

**Group 2: Language Acquisition** – French and Spanish B, [*HL and SL*], 'ab initio' [*SL*] – Students are placed into the appropriate level depending on their level of achievement and prior experience in the language.

**Group 3: Individuals and Societies** – History of the Americas [*HL and SL*], Psychology [*SL*], and Geography [*SL*]

**Group 4: Experimental Sciences** – Biology [*HL and SL*], Chemistry [*SL*], Environmental Sciences and Societies [*SL*], and Physics [*SL*]

**Group 5: Mathematics and Computer Science** – Math [*HL*], Math [*SL*], Math Studies [*SL*], and Computer Science [*SL*]

**Group 6: The Arts** – Visual Arts [*HL*], Music [*HL and SL*], Film [*HL and SL*], and Theater [*HL and SL*]

### **Course Selection**

Each student's IB sequence is planned individually based on the student's interests and areas of strength. Well in advance of the junior year, students and parents should work with the guidance counselor and IB coordinator to plan a sequence of courses. Students may also choose to earn IB Certificates by taking IB courses without completing all of the requirements for the full IB Diploma. All students at Reagan must take one or more IB tests at the end of their senior year.

IB courses are offered at either higher level or standard level. At Reagan both the higher level courses and the standard level courses are taken over two years (both the junior and senior years). Three or four subjects must be taken at the higher level, and the others must be taken at the standard level. The IB Programme is a rigorous course of study that requires strong motivation, total commitment and excellent organizational skills on the part of the student. Effective time management is a crucial component of this commitment.

### **Assessment**

Each IB subject is graded on a scale of 1 (minimum) to 7 (maximum), with 4 considered satisfactory. Students are assessed on a variety of oral and written work completed over the two-year program, as well as on their performance on written examinations taken in May - upon completion of the course. A minimum of 24 points out of a possible 45 points is required to earn the diploma. Individual examiners worldwide participate in the assessment of student work.

### **CAS Requirement**

The IB curriculum offers a complete educational experience in which the traditional academic subjects and the less formal experiential parts are of comparable significance. IB Diploma candidates are required to complete 150 hours in the areas of creativity, action, and service. These hours may be completed independently or as part of the extracurricular activities offered by the school. Students may begin to accrue CAS hours after the conclusion of the sophomore year. All CAS activities must be certified with the signature of an approved supervising adult.

CAS activities should take into account the students' aptitudes and preferences and should reward and enrich all involved. CAS should build self-esteem, self-confidence, autonomy and self-reliance.

### **Theory of Knowledge**

Theory of Knowledge (TOK) is a two-semester course taken during the junior and senior years. The TOK student examines the philosophical framework of each academic discipline while learning to reflect critically and logically on ideas originating in the other courses. Essays written in Theory of Knowledge are submitted to external examiners for assessment.

### **Extended Essay**

The Extended Essay is a 4,000-word research paper in which the student explores in depth a topic chosen from any subject area offered by IB.

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## Daily Class Schedule

The master schedule is a block alternate-day rotation. Each class is 85 minutes long. After the Block Two morning class, there is a 35 mid-block period. The purpose of this mid-block time is to enable students to participate in co-curricular activities, enrichment classes, student advisory, work-study groups, tutoring, and other activities that support the development of a well-rounded student. Lunch will be held opposite of the student's mid-block activity.

The schedule for all students is as follows:

- 7:15 A.M. Students may enter the building ONLY through Exit 1
- 7:30 A.M. Students report to class
- 7:35 A.M. Tardy Bell

BLOCK	MYP	DP
1	7:35 – 9:00	7:30 – 9:00
2	9:05 – 10:30	9:05 – 10:30
3	Lunch Frosh / ELO Soph 10:35 – 11:08	10:35 – 12:00
4	Lunch Soph / ELO Frosh 11:13 – 11:46	Lunch Junior / ELO Senior 12:05 – 12:38
	11:51 – 1:16	Lunch Senior / ELO Junior 12:43 – 1:16
5	1:21 – 2:45	1:21 – 2:45

- 2:45 P.M. Students are dismissed and may leave only through Exit 1

## Need Help? Where to Go List

- **If you aren't feeling well or are injured**, you should inform your teacher. Your teacher will write you a pass to the nurse or call for an escort to take you to the nurse's office.
  - All medications must be kept in the nurse's office.
  - Students must have a medical consent form on file in the main office.
  - There will be a charge for any medical or female supplies handed out to students.
- **If you forget your locker combination**, you should see a Safety Assistant.
- **If you lose your ID or need a temporary ID**, you should see Mrs. Smith in the Reagan main office.
- **If you need a program correction**, you should report to Ms. Dubey, Mr. Knueppel, or Ms. Mahnke.
- **If you want to go out for a sport**, see Mr. Mayer in the Athletic Director's Office.
- **If you need a bus pass**, see Ms. Williams in the main office before Block 1 or after school.
- **If you need to leave school**, you should report to the main office before school with a note signed by a parent. You will receive an authorized pass to leave school at the time indicated by the note that was submitted to the office.
- **If you have a personal problem or know someone who needs help**, you should talk to Mr. Roemer, Mr. Ndaw, Ms. Westrich, Ms. Dubey, Mrs. Swan, Mr. Knueppel, Ms. Kohnke, Ms. Defatte, or Mrs. Coyle.
- **If you have any questions about the International Baccalaureate Programme**, see Ms. Westrich.
- **If you need a work permit**, see the main office

## **Important Phone Numbers to Known at Reagan**

**For the most up-to-date staff contact information,  
please visit the Reagan website at  
<http://rrhs.schoolwires.net/>.**

Main Office	304-6100
Attendance Office	304-6160
Fax	304-6115

### **Reagan Administration**

Principal	Mr. Mike Roemer	304-6105
Assistant Principal	Mr. Elhadji Ndaw	304-6121
Assistant Principal	Ms. Kathleen Westrich	304-6233
Assistant Principal	Mrs. Robin Swan	304-6179
Assistant Principal	Mr. Redouane Sabbar	304-6167
Office Manager	Mrs. Lyn Smith	304-6110

### **Program Coordinators**

Athletic Director	Mr. Keith Mayer	304-6254
IB Coordinator	Ms. Kathleen Westrich	304-6233
DP Coordinator	Ms. Kelly Carpenter	304-6108
MYP Coordinator	Mr. Elhadji Ndaw	304-6121
Early Admissions	Mr. Redouane Sabbar	304-6167
Parent Coordinator	Mrs. Pamela Tooson	304-6107
Data Liaison	Mr. Keith Mayer	304-6254

### **Support Staff**

Psychologist	Mrs. Jessica Coyle	304-6133
Social Worker	Ms. Laurie Defatte	304-6128
Social Worker Aide	Ms. Ana Montanez	304-6173
Librarian	To be Announced	304-6174
Counselors	Mr. Kon Knueppel	304-6164
	Ms. Sarah Dubey	304-6140
	Ms. Melissa Mahnke	304-6268
Nurse	Ms. Sue Haim	304-6161
Safety Desk		304-6178

**All rules and policies in this handbook are designed for the purpose of promoting student success in achieving the Reagan mission.**

### **School Rules and Policies:**

**Arrival at School:** Students, who arrive at school in the morning before 7:15 a.m., are permitted to enter through the number 1 entrance only. Breakfast is available in the cafeteria between 7:00 and 7:20 a.m. only. Students who want breakfast should enter the building through the main complex entrance and proceed to the cafeteria. All students must be in their classes before the 7:35 a.m. bell.

### **Attendance/Tardiness Policies**

#### **Absence: Excused Absence, Unexcused Absence, and Truancy**

The attendance definitions are:

- **Excused Absence** - Absence followed by receipt of a statement, which documents an acceptable reason for the absence. Written excuses are required within **three** days of the absence.
- **Unexcused Absence** - Absence followed either by the receipt of a written excuse that describes an unacceptable reason for the absence, or by the absence of any written excuse.

All student absences remain **unexcused** until a written excuse is submitted. An absence by a student becomes an **excused** absence only when a statement is submitted to the school by the parent or guardian within three school days of the student absence. Failure to bring an excuse within three days will result in the absence being considered truancy. Excessive absences will lead to a referral to administration, and could also lead to a referral to the District Attorney's Office.

**Examples of EXCUSED absences include:**

- personal illness
- funeral
- required legal appearance
- designated religious holiday
- medical or dental appointment
- suspension
- family emergency (absence which contributes to the health, safety, or financial well-being of the family)
- driver's examination
- prior approved absence which has been deemed educationally beneficial for the student by the school principal

**Examples of UNEXCUSED absences include:**

- deer hunting
- personal business
- missing the bus
- oversleeping
- working
- babysitting

**Absence: Excused Procedure**

If a student is absent for a full day from school or from one or more classes or study halls, a written excuse is required. The excuse must include the following information:

- The date the excuse was written
- The student's first and last name
- The reason for the absence (be specific)
- The date or dates of absence
- The legal signature of the parent or guardian

Students should bring their written excuses to the Reagan main office upon arrival at school the day they return to school. Students will receive a signed Excused Absence Form, which is to be given to all teachers for their initials.

**Attendance Rules:** State law requires full-time attendance of every student under the age of 18 or until graduation from high school. Only serious reasons can be accepted for absences from school. Parents should call the school as soon as they are aware that their children will be absent and send a written excuse when students return to school. The school should receive written excuses within 2 days of the absence.

If a student is 18 or older and still living with a parent, a parent should sign the absence excuses. If the student is 18 or older and not living with parents, the student may write his/her own absence excuses. Schoolwork missed during student absences must be made up within a period of time agreeable to the teacher.

Parents or guardians have the right to excuse a student's absence from school, by submitting written notification prior to the student's absence from school. A student may be excused for up to ten days per year. Any absence beyond 10 days will be considered truancy unless it is for medical reasons and verified in writing by a medical practitioner. A yearly summary of absences, tardiness, and truancy is a part of the student's permanent record.

If a student needs to be dismissed early, he/she must bring a note from a parent or guardian to the main office between classes to obtain a checkout slip for early release. Students must then sign out at the front desk before leaving. If a student does not bring a note to the office in the morning for early dismissal, a parent or guardian must come in to the main office to release the student. A State issued ID is needed for verification of parent/guardian picking up student.

**Auditorium Programs, Field Trips, Athletic Events, and School Sponsored Activities:** These activities are an extension of the school program and in-school behavior rules are to be followed by all students. Students must remember that their actions reflect on not only themselves, but also their parents and their school.

**Automobiles:** Student cars may not be parked in or driven through the parking lot behind the school at the south end of the building. In addition to student rights, the rights of our neighbors and their children must be considered. When students park on the streets in the area, they must observe all signs as they relate to car traffic, driving, and parking. Students exhibiting reckless driving, parking in an unauthorized area and/or speeding will be referred to the police. The student is responsible for parking in the appropriate areas on the street and is held responsible for that vehicle. Violators will be ticketed.

**Bus Passes:** Students who are eligible to receive city bus transportation will be issued the new Milwaukee County Transit System M-Card. Eligibility requirements include: you must live more than 2.1 miles from school and in the City of Milwaukee.

The M-Card is good from 12:00 a.m. Sunday nights until 11:59 p.m. Friday nights. This will allow the student to have transportation to school related activities and a way to after school jobs if needed.

- Students will be asked by the MCTS driver to show their student ID when presenting the M-Card.
- The card is micro-chipped and must be handled with care. **DO NOT** paper punch a hole in the card.
- The unique number on the card is registered to the student's school identification number.

- Students considered truant will have their card temporarily de-activated until their attendance improves and will be placed on daily transportation which they will need to pick up in the main office. **Students will have to demonstrate 90 percent attendance over a 30 day period to have their card reinstated.**
- The card may not be shared with friends or family. The card will be deactivated if a non-student is found using the card.
- If the card is lost or stolen, it must be reported to the school office as soon as possible. The school is not responsible for lost or stolen cards. Students are responsible for the cost of their transportation until a new card is issued.
- The replacement cost of a new card is \$20.00 each.
- It can take up to a week for a new card to be issued.
- All cards are the property of Ronald Reagan IB High School and Milwaukee County Transit System and must be returned when the student leaves Reagan or at the end of the school year.

**Bullying of Students:** Bullying is defined as one or more students picking on, harassing, physically or verbally harming others whether there was intent to cause injury or not. **Bullying and harassment are strictly prohibited at Reagan HS. Students who engage in this kind of behavior will be administered severe penalties.** Too often incidents, which begin as playful, turn hostile and cause those involved to react in an aggressive or retaliatory manner. We do not condone, nor will we tolerate, this kind of behavior at Reagan. If a parent ever has a concern that his or her child is being bullied, they should contact the school immediately. All discussions are held in the utmost confidentiality. The safety of Reagan students is a primary concern. The following items are examples of bullying:

- Ribbing/name calling
- Horse Play/physical rough housing
- “Mean mugging”
- Sexually suggestive language or taunts
- Using any electronic device as a form of harassment (cyber-bullying via social networks including Facebook, Twitter, Instagram, etc.)
- Ethnic slurs
- Harassing other students for homework/test answers
- Pushing, punching or forcing someone to drop things or be pushed into something

If a student is caught committing these acts or any other that a staff member feels is a form of bullying, the student will be suspended for the full amount of time possible and referred for counseling. Please understand that we take bullying as a very serious matter.

**Cell Phones and Electronic Devices**

**Policy Statement:** The Milwaukee Public Schools shall provide an educational environment that is safe and orderly. Students are prohibited from activating, using, or displaying electronic communication devices such as cell phones, electronic pagers, or other electronic communication devices while on school premises during the school day (including after-school programs) or while participating in school-related activities off of school premises (for example, field trips), other than for approved educational purposes.

**Definition of electronic communication devices:** Electronic communication devices are any devices that can be used to send and/or receive voice or text messages. Such devices include, but are not limited to, cell phones, tablets, devices with Internet access, and pagers.

**Rights and responsibilities of students**

- (a) The policy will be shared with students, staff, and parents annually.
- (b) Any electronic communication device that is activated, used, or displayed will be confiscated, inventoried, and stored in a secure location until the school administration holds a conference with the parent or adult student. Any electronic communication device that is activated, used, or displayed in a manner that endangers the physical safety or emotional wellbeing of others will be confiscated and held for disciplinary proceedings or turned over to law enforcement.
- (c) Students in violation of this rule shall be disciplined in accordance with Administrative Policy 8.28, Student Discipline.

**Liability:** In the event that electronic communication devices are brought to school, the school and school district will not be financially responsible for lost or stolen items.

**Change of Residence and/or Phone Numbers:** All students must report any change of residence or phone number to Ms. Smith or Ms. Williams in the main office, as soon as possible. It is imperative that Reagan staff is able to communicate with parents/guardians.

**Conduct and Discipline: MPS District Discipline Policies**

Examples of Conduct That Violates Code	Definition	Minimum Action	Maximum Action
<b>Weapons: Guns</b>	Possession, use, or threat to use a gun.	4	4
<b>Other weapons</b>	Possession of any object, which by its design and intended purpose is to inflict bodily harm.	4	4

Action Level Key:

<b>Illegal drugs &amp; alcohol</b>	Possessing, having under one's control, or using any controlled substance/alcoholic beverage.	4	4
<b>Gang activity</b>	Disruption and intimidation caused by gang symbols or materials, jewelry, or clothing.	3	3
	Gang posturing, which provokes an altercation.	2	4
	Involvement in a gang fight – exchange of blows.	2	4
<b>Personal threat</b>	Intent to do bodily harm, threats.	1	3
<b>Fighting</b>	Pushing and shoving.	1	4
	Exchange of physical blows.	1	4
<b>Verbal abuse: Profanity and Harassment</b>	The use of language, either written or spoken, or conduct or gestures which are obscene, lewd, profane, vulgar, or sexually suggestive. The use of language to disturb others by pestering, tormenting, or threatening.	1	4
<b>Repeated classroom disruptions</b>	Confronting staff argumentatively, throwing objects, refusing to follow directions, or making loud noises.	1	4
<b>Chronic disruption or violation of school rules</b>	Behavior that disrupts the educational process of others by involvement in misconduct that recurs on a regular basis over a period of time.	2	4

1 – Conference/Intervention  
 2 – Suspension  
 3 – Referral to Div. of Student Services  
 4 – Expulsion recommendation

**Course Drop/Change Policy and Procedure:** Students may drop a class within the first nine weeks of a course without a penalty. Exceptions may be made only for the following reasons: 1) medical reasons; 2) additional coursework that was completed over the summer; 3) academic misplacement; 4) administrative approval. Students must complete the “Drop Request” form, which can be picked up in the Counseling Office. Parent signature is required. Dropping a course after the first nine weeks will result in a “U” for that semester.

Any student who wishes to change a course on the block in which they take the course must use the “Course Change Request” form which requires teacher or administrator permission and possibly a parent signature if requested by any staff member.

**Course selection:** Students are required to take a full load of classes (minimum of 8 courses per year for freshmen and sophomores and 6 for juniors and seniors). All students must be certificate or full diploma candidates. Any course programs for less than 6 classes must be approved by the Reagan Leadership Team.

**Classroom instructors will provide each student with a course syllabus on the first day of class stating the following:**

- Objectives of the class
- Classroom expectations
- Materials needed for class
- Grading policy
- Assessment utilized for grade evaluation
- Any other information needed to ensure student success

**Credit Recovery:**

If you fail a course at Reagan, credit recovery is available. This program helps keep students on track grade level-wise, but also provides a chance to achieve skills that will help in current and future courses. Credit Recovery takes place after school and as regular school occurs. Attendance is Mandatory. Talk to Mr. Sabbar for more information.

**Dances and other school sponsored events:**

All guests invited to school dances must be under 21 years of age. The school dress code applies to all school dances and all other school sponsored events. Students will be removed from the dance for engaging in inappropriate dancing (i.e. grinding). Students are expected to follow all school rules. A guest application needs to be completed for participation in these activities.

**Detention Policy:**

If a student makes an inappropriate choice of actions, the teacher may assign a detention or refer the student to the administrator for a suspension. If a detention is given, the student will have two weeks to serve it. The detention must be served with the teacher who assigned it. The detentions will begin after school promptly at 2:45 and the student will have to follow the detention rules for that teacher. The students must serve the time before the end of that two-week period or they will be suspended and the parent/guardian will be required to come to school to reinstate the student. The student will still be accountable for serving the unserved detention time even if a

suspension for not serving them was issued. All participation and attendance in extra-curricular activities will be denied for students who have unserved detentions.

### **Dress Code**

Board of Education Policy code 5132 (Student Dress) permits the principal to place restrictions upon freedom of student dress whenever the mode of dress in question is unacceptable. Students at Reagan are expected to dress in attire that is appropriate for the educational process to run effectively.

- No student shall be permitted to wear anything that reveals the midriff, belly button, or underwear. This includes see-through attire.
- Shorts and skirts must be no shorter than the mid-thigh region (the length of the skirt/shorts must be the same or longer than the length of the tip of the fingertips when the arms are extended down the person's sides)
- Tank tops or spaghetti straps are not allowed.
- Pants may not be sagging below their hips.
- Leggings may not be worn as pants.
- Clothing with inappropriate slogans, references to drugs, alcohol, profanity, weapons, sexual content, or gang related apparel are not allowed.
- Pajamas, slippers or stuffed animals may not be brought to or worn at school.
- Shoes **MUST** be worn at all times (state law).
- Jackets may not be worn during the school day. Students should be aware of the weather and the fact that schools may be drafty or chilly and wear either a sweater or a sweatshirt for added warmth.
- Headwear, hats, scarves, do-rags etc., may not be worn during the school day unless it is worn to comply with official religious practices.
- Hats, sunglasses, spikes, or other offensive items confiscated by staff will be held until the end of the school day. If any of these items have been confiscated more than once, they will be returned to a parent of guardian only.

### **Dress Code Violation Consequences**

Students who wear inappropriate clothing will be sent to the administrator for appropriate action. Students who are sent home to change are expected to come immediately back to school. The student will be responsible for the transportation home and back. If inappropriate dress becomes a habitual offense, other disciplinary actions may occur.

### **Early Dismissal/Late Arrival Policy**

- Early dismissal is for juniors and seniors only.
- Students who have early dismissal/late arrival have earned this privilege by maintaining a minimum of a 2.5 GPA
- Student's attendance and grade point average will be monitored to determine if the student will continue in the program each semester.
- Students must sign up every semester for early dismissal. Sign up is done through the guidance department.

### **Emergency Drills**

Fire and Civil Defense drills are conducted at regularly scheduled times. Reagan will be responsible for conducting all emergency drills. Students must follow directions carefully and remain quiet so that emergency directions may be heard at all times. The Civil Defense signal will be a loud horn sound. When leaving the building during an emergency situation or during practice drills, everyone must vacate the areas around the exits. It is of grave importance that all students exhibit proper conduct during all drills. Students who are not cooperating could compromise the safety of the entire complex. The purpose of these drills is to provide immediate safety in case of emergency. Students should view these precautions as a means of learning how to avoid serious injury both to themselves and to other students in the building.

### **Exam Exemption Policy**

Final examinations will be required of ALL students. Teachers may opt to disallow exam exemptions. Students are eligible to exercise **two** exemptions per semester under the following conditions:

- The student has satisfied the course competencies according to the satisfaction of the teacher
- Final mark period grade must be at least a B
- No unexcused absences
- No more than 2 excused absences in class each semester
- Teacher approval
- The student does not have any unfinished business
- Students taking a May IB exam are exempt from taking the classroom exam in that subject

### **Extended Learning Opportunity (ELO)**

Please note that ELO principles and policies are subject to change.

#### **ELO Principles:**

1. ELOs are to be a combination of productive study halls, character development, ACT prep, IB work time, and a time for students to discuss academic and career choices with their advisors.
2. All students must bring materials to study in ELO.
3. Teachers will implement the same rules and standards that they hold for their classes; they can assign anyone who is not productive a detention and chronic time-wasters will receive a referral.

4. No headphones or other electronic devices are allowed in ELO.

### **ELO Pass policy**

1. Student must get the pass from the teacher they wish to visit before the end of second block, not right before ELO. Getting a pass is not an acceptable reason for being tardy.
2. Students must be on time to their assigned ELO.
3. Students must show the pass to their assigned ELO teacher and get it signed before reporting to the visiting ELO.
4. If a student asks to go to another teacher's ELO without a pass from that teacher, they are not allowed to go.
5. To come to the library during an ELO, a student must get a pass from the teacher they are doing the work for and give it to Ms. Nordvall before 9 a.m. of the day they are planning on coming in. They must also go to their ELO teacher and inform them that they will be in the library.
6. ELO passes will not be distributed on Mondays, Wednesdays and Fridays.

### **Field Trips**

Students attending a class field trip must give the school's "grade/conduct" permission slip to each of his/her classroom teachers in order to receive permission to go on the trip. If the slip has not been completed by the due date, the student will not be allowed to attend the trip. Students need to have a signed Milwaukee Public Schools parent permission and waiver form for field trips signed and submitted to the field trip's supervising teacher before they can participate in the trip.

All school fees as well as all fees for the field trip must be paid before the day of the trip. If the fees are not paid on time, the student will not be allowed to attend the trip. Costs of a field trip are calculated with a number of students in mind, and that number determines the price of the trip. Therefore, monies paid for a field trip are non-refundable. If a student is unable to attend the field trip for any reason, the money cannot be refunded. Students who exhibit disrespectful or disruptive behavior while on a field trip will be immediately sent home. Parents will be called and required to make arrangements for their child's transportation home.

### **Graduation Requirements**

The graduation requirements for Reagan HS will mirror the requirements identified by the Milwaukee Public Schools System, the state of Wisconsin, and the IB Programme.

Students attending Reagan must earn a minimum of 22 credits to graduate.

The credit breakdown is as follows:

- 4 credits in English
- 3 credits in Math at the Algebra I level or higher
- 3 credits in Science
- 3 credits in Social Studies
- 1.5 credits in Physical Education
- 0.5 credit in Health
- 1 credit in Fine Arts
- 6 elective credits

In addition to earning 22 credits, students must successfully participate in one of the following three options:

1. Take and pass an approved Online Class.
2. Complete 20 hours of Community Service approved by a school advisor.
3. Take and pass a class that includes a Service-Learning Experience.

**Note: These are the minimum requirements for graduation. Colleges expect students to keep a rigorous course load during all 4 years of high school.**

All seniors are expected to participate in at least one IB Exam at either the HL or the SL level at the end of their senior year.

Credits needed to be promoted to each grade level:

- 10<sup>th</sup> Grade – 5 Credits
- 11<sup>th</sup> Grade – 11 Credits
- 12<sup>th</sup> Grade – 16 Credits

### **Lockers**

School lockers are the property of the Milwaukee Public Schools. At no time does the Milwaukee School District relinquish its exclusive control of lockers provided for the convenience of students. School authorities for any reason may conduct periodic general inspections of lockers at any time, without notice, without student consent, and without a search warrant. Students should use only the locker assigned to them, and they should keep the combination confidential. Each locker is secure only if each student preserves that security. Students should be sure to close and lock the top and bottom of their lockers. They should not allow other students to watch while they are dialing the combination. Lockers are provided to secure belongings and other materials that are being used in connection with school activities.

**The sharing of lockers is not permitted and violates both MPS and Reagan HS policies.** Any difficulty in the use of the locker should be reported to a safety assistant.

### **Lunch Room Regulations**

At the beginning of the assigned lunch period, students are to go directly to the cafeteria and remain there during the entire lunch period. In order to eliminate disturbances to classes in the area of the cafeteria, students are expected to arrive at the cafeteria on time. Students will be responsible for the cleanliness of their eating area, and appropriate table manners are expected of students at all times. Neither

food nor drink is to be taken from the cafeteria. Lunches brought in from restaurants are not allowed. Loitering will not be tolerated at any time.

### **Lost and Found**

The Lost and Found is located in the main office. Any items not claimed at the end of each month will be donated.

### **Medication/Prescription Drugs**

Parents should keep the school informed of any special medical needs a student may have. Students who are asthmatic are allowed to carry an asthma inhaler with them provided the inhaler is clearly marked with a prescription label stating their name and have a signed authorization slip from the student's doctor on file in the school office. Any other medication should be stored and dispensed in the main office. Students may not carry any medication without registering it in the main office. Even over-the-counter medications will be confiscated if it has not been registered. Aspirin-free tablets may be obtained in the main office if an authorization slip signed by a parent or guardian is on file.

### **Mid-Year Promotions**

There are no mid-year promotions.

### **Participation Policy for Extra Curricular Activities:**

In order to participate in extra curricular activities (including sports, clubs, student council) all students must:

- Have all student fees and unfinished business current with the office
- Students participating in sports must comply with WIAA regulations:
  - Freshmen and Sophomores: No more than one failing grade in the previous grade period
  - Juniors and Seniors: Maintain a 2.0 overall grade point average and no more than one failing grade in the previous marking period
- Students participating in non-sport extra-curricular activities (clubs, organizations, etc.) are eligible for participation contingent upon academic standing, attendance and behavior

### **Passes**

Students are to take care of personal needs and school business before or after school. Any student needing to leave the building for an acceptable excuse must sign out at the front desk. No hall passes will be issued for a student to leave class during the first 15 minutes and the last 15 minutes of each class block.

### **Photo Identification Cards**

Identification cards should be carried and worn at all times. They must be shown to any staff member immediately upon request. Staff members include any administrator, teacher, teacher aide, counselor, school safety, etc. Each student attending Reagan HS must have a valid identification card for the following:

- Entrance to the cafeteria
- Receiving tardy passes
- Receiving bus passes
- Entrance to school building after the doors are locked
- Identification at school events
- Identification upon staff request
- Checking books or other materials out of the library
- Return of personal items

Identification cards are not to be altered in any way and are not transferable to another student. Replacement identification cards will cost the students \$5.00 each. Temporary identification cards can be purchased during ELO in the main office for \$1.00. Receipts for temporary identification cards may be applied toward the purchase of a replacement I.D.

### **Plagiarism**

Reagan High School's principles regarding academic integrity defines plagiarism as "submitting material that in part or whole is not entirely a student's own work without attributing that material to its correct source." Our school regards plagiarism as a serious academic offense. Students are required to turn in work that is either completely original or that is properly cited according to the directions of the given assignment. Plagiarism can occur in many forms besides writing: art, music, computer science, mathematics, second acquired language and scientific work can also be plagiarized. **It is important to understand that unauthorized collaboration on a class assignment is also plagiarism.** To further student responsibility in this regard, Reagan HS subscribes to [www.turnitin.com](http://www.turnitin.com). Classroom work is regularly recorded through this site and monitored for plagiarized material. Papers that contain plagiarized work will be given a grade of zero and returned to the student. Depending on the case, administrative action may be taken. Students found plagiarizing may lose their IB diploma candidacy and may be subject to further IB sanctions.

### **Publications**

All student requests for distribution of materials to other students must be presented to their assigned administrator for approval prior to posting.

### **Report Cards**

Report cards are issued on a regular basis for the purpose of informing the parent/guardian of the student's academic progress. The Reagan HS faculty wishes to maintain communication with all parents/guardians. To facilitate this, email addresses of all staff are listed

in this book. Parents are also strongly urged to attend conferences each semester. Check the school calendar for dates of semester conferences.

### **Sales of Consumable Products (Food or Candy)**

Food/Candy sales are to be held only at designated times. Students should contact the administrator in charge of fundraising activities for specific directions on fundraising. Teacher sponsors of such sales are responsible for the enforcement of the rules. Non-school sanctioned organizations and students selling for non-school sanctioned organizations are not permitted to sell any items, including candy, at school. No fundraising is allowed on school premises unless the fund raising is school related.

### **Snow Days/Other Emergencies**

Families are directed to listen to one of the local radio stations, WTMJ (620 AM), WLUM (102.1 FM), and WKTI (94.5 FM), watch TV 4, 6, or 12, or check the MPS portal website ([www.milwaukee.k12.wi.us](http://www.milwaukee.k12.wi.us)) in the event of severe weather. Announcements of school closings will begin officially at 5:30 a.m.

### **Student Fees**

Each student is required to pay a fee at the beginning of the school year. This money is used for assemblies, the school newspaper, gym lockers, yearbooks, ID photos, MathXL and other miscellaneous items. The main office will collect student fees. The student fees for each coming school year will be sent to parents/guardians during the summer. Juniors and seniors will pay additional classroom fees. Senior fees will be announced once all pertinent expenses have been considered. There are no reduced student fees. **Student fees are due when you pick up your textbooks. Fees are non-refundable and yearbooks are not held for those who leave during the school year.**

<b>Freshman: \$60.00</b>	Includes: lockers, yearbook, agenda
<b>Sophomores: \$60.00</b>	Includes: lockers, yearbook, agenda
<b>Juniors: \$60.00</b>	Includes: lockers, yearbook, agenda
<b>Seniors: \$175.00</b>	Includes: lockers, graduation cap and gown, ceremonies, school, yearbook, agenda, and lab fees

**Please submit cash or money order to Reagan High School at book distribution.** Students who do not pay their student fees cannot participate in any field trips, extra curricular activities, sports, dances, prom, graduation, etc. School records cannot be transferred unless all unfinished business, including fees, is cleared.

### **Student Information**

Reagan High School will not release the name and/or address of any student to any person(s) or organizations without the expressed, written permission of a parent or guardian. The names and addresses of juniors and seniors will be sent to colleges and universities upon request for purposes of recruitment. Parents or guardians who wish to opt out of such activities must contact the Reagan main office. Students are required to inform the office of ANY changes in home address, phone numbers or other pertinent contact information.

### **Student School Rules**

- Students must attend class regularly, be on time (in class before the tardy bell rings), and complete all assignments.
- Students must not be in the hall during class times except with an escort or with a valid pass from a teacher or an administrator.
- District policy mandates that ALL bags and purses must be left in the student's assigned locker. Students are allowed to carry with them pencil cases and clear or mesh bags only.
- Students are not to engage in sales of any kind during class time. School-approved sales may take place only at designated times.
- Students may not park in the school parking lot.
- Students must wear their photo identification cards visible in plain sight.
- Students may not bring visitors to school.
- Students may not leave the building during the day unless they have permission and must sign out at the front desk.
- Defacing school property is prohibited. Permanent marker and other marking devices will not be permitted outside the classroom and will be confiscated. Vandalism will result in expulsion from school and payment of the cost of restitution.
- No smoking is allowed in school or on school premises at any time.
- Fighting and/or threatening behavior will not be tolerated. Students engaging in such activity will be suspended and ticketed for disorderly conduct.
- Profanity will not be tolerated.
- Possession and/or use of weapons or sale of illegal substances, sexual harassment, theft, battery, gambling, or other violations of the law will not be tolerated and will be subject to expulsion from all MPS schools.
- Excessive jewelry (gaudy or multiple chains, double finger ringers, etc.) is prohibited.
- Students on suspension from school may not be in the building or near school grounds. This form of loitering will result in an additional suspension and may result in referral to the Milwaukee Police Department.
- Laser pointers or pens are prohibited.
- See dress code for information on proper attire.
- No balloons or flowers may be brought to school for special occasions.

### **Surveillance System**

For the protection of students, staff, visitors, and property, Reagan HS has installed a camera monitoring system. This allows our security staff and administrators to see and hear what is going on in all of the main traffic areas of the building. The equipment is on 24 hours a day and records both video and audio activities. There will be a record of any behavior that threatens either person or property, and the security staff and administration will take appropriate action to any inappropriate conduct.

### **Suspensions**

When a student is issued a suspension as a disciplinary action, the student will be required to transmit the notice to his/her parents.

**Parents or guardians of students on a suspension are required to bring their child to school for a conference prior to re-admittance to school.**

When a student is issued a suspension for a serious breach of discipline, the administrator will attempt to reach the parent/guardian by telephone to alert them to the circumstances of the suspension and to discuss the matter. Teachers may be involved in the conference upon request. Suspended students are not to be allowed in class without a reinstatement form.

### **Tardiness to School**

All late students are required to check in at the front safety desk. **Students who are not in class when the 7:30 a.m. bell sounds are considered tardy and should report to the front desk in order to receive a pass to class.** Loitering will not be tolerated at any time. Late students are highly encouraged to arrange a time outside of class with their teachers to discuss the material they missed due to their tardiness.

Students must be in class on time. Research proves that students who attend school and are in class on time regularly achieve higher GPAs and better academic success than those who do not.

### **Technology Center/Computer Lab/COWS Protocol**

- Students agree to be considerate of the equipment they will be privileged to use in the Technology Media Center or any other computer lab at Reagan High School.
- Students will cooperate with the staff of the lab and abide by their decisions while they are guests.
- Students will report any malfunctions of equipment to the staff member in charge immediately.
- Students understand that they cannot load any programs of their own onto the computers from any source or save any work onto an unauthorized disk.
- Students will stay on task and use only the applications their teacher or group leader has registered for use.
- Students understand that no food, beverages, or gum are allowed in the computer labs or classroom with COWS.
- Students understand that all regular school rules apply in the computer labs and that any action requiring disciplinary measures may result in the loss of the privilege of using the computer labs or COWS.

### **Textbooks**

Returning textbooks to the library each semester is the responsibility of each student. Failure to do so will result in payment for book(s) and placement on the school unfinished business list.

### **Transcripts**

Transcripts cannot be released if a student has unfinished business. There are three types of transcripts:

- ***Unofficial Transcripts without the school seal*** are issued to a parent/student for a \$5.00 processing fee.
- ***Unofficial Transcripts with school seal*** (and a notation on transcripts "issued to student") are issued to a parent/student for a \$5.00 processing fee.
- ***Official Transcript with seal*** must be mailed to a 3<sup>rd</sup> party (college, employer, etc.) by the guidance department or main office. The first three "official transcripts are free; additional "official transcripts" will incur the \$5.00 processing fee.

### **Unfinished Business**

Unfinished business constitutes any obligations or any educational supply that needs to be returned at the semester's end to the instructor or school sponsored group designee. The instructor or designee in charge will determine the fair market value of the product or supply. If students fail to meet their obligations, student participation in the graduation exercise will be denied, diploma will be held, and transcripts will not be forwarded to any post-secondary institution.

### **Valedictorian Determination**

If two or more students have the same grade point average, calculated to the fourth decimal place, the following criteria, in rank order, shall be used to determine the valedictorian and/or salutatorian and will be the nominees for the Academic Excellence Higher Education Scholarship in accordance with Wisconsin State Statute 39.41.

1. Should two or more students have the same grade point average calculated using the Milwaukee Public Schools grade point system, co-valedictorian awards will be given. Even if two or more students have a 4.0000 grade point average and are awarded co-valedictorian honors, a salutatorian award will be presented employing the same tiebreaker process as employed for the valedictorian should one exist.
2. The student who is an IB Full Diploma Candidate shall be selected.
3. The student with the highest number of IB credits earned through their seventh semester shall be selected.
4. The student with the highest composite ACT score shall be selected.
5. The student with the highest ACT writing score shall be selected.

### **Valuables**

Students are encouraged to avoid bringing valuables or large amounts of money to school. **The school assumes no responsibility for lost or stolen items.**

### **Visitors**

Our school welcomes parent and community visitors. All visitors must register at the front desk and obtain a visitor identification badge before proceeding throughout the building. All visitors will be referred to the office for further assistance. No outside students will be issued visitor passes during the school day. A security aide will accompany all visitors to their desired destinations. Reagan HS does not allow students to bring unauthorized visitors to school.

### **Weapons and Criminal Offenses**

A student possessing a gun or another dangerous weapon will be suspended and the student will be recommended for expulsion from Milwaukee Public Schools. A student involved in criminal offenses such as possession of any weapon, gang activity, battery, extortion, possession of drugs or alcohol, robbery will lose his/her school seat. The Milwaukee Police Department will be called.

### **Work Permits**

The school designee processes work permits in the main office. Students are asked to drop off the information before school begins and pick up the permit after school. The following must be presented upon application for a Wisconsin work permit:

- Proof of Age (Birth or Baptismal Certificate, Driver's License or State ID issued by the Department of Transportation)
- Letter from the employer stating the name, address, and phone number of employer, the position for which the student is applying, the approximate number of hours the student will be working, and the beginning date of employment
- Parent signature on the permit card
- Social Security Card
- Work permit fee of \$10.00

In addition, all MPS students desiring a work permit must have at least 80% rate of attendance with a 2.00 grade in each subject taken. Work permits may be revoked at any time by a parent or the school principal if the above requirements are not maintained.

### **Student Responsibilities**

#### **In the classroom, students must:**

- Bring all needed materials to class.
- Be in the classroom and ready to work when the bell rings.
- Advocate for themselves by asking their teachers for help during class, ELO, or after school.
- Wait for the teacher to dismiss the class – not the bell.
- Complete all assignments

### **Positive Behavioral Interventions & Supports (PBIS)**

The Response to Intervention (RtI) framework is a scaffolded approach to instruction which uses data analysis to meet the academic and behavioral needs of students using high quality differentiated, culturally responsive instruction.

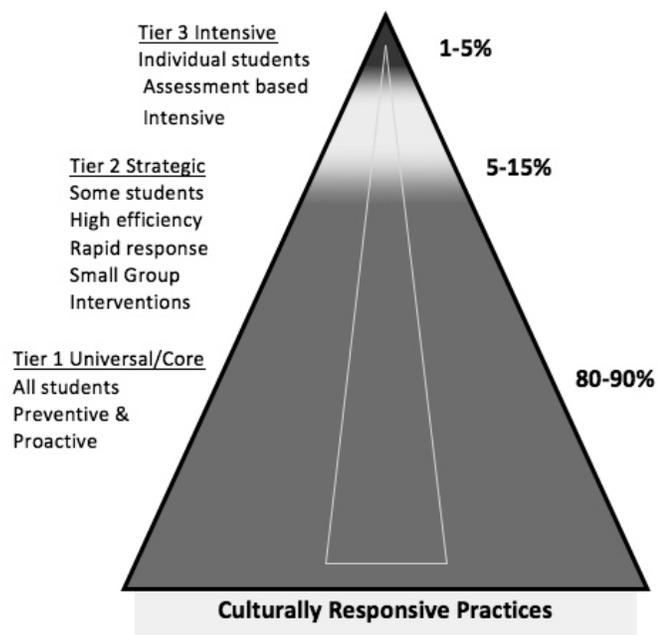
The MPS RtI framework is designed with both the teacher and student in mind. It promotes the success of all students by providing a systematic and integrated system of supports based on quality instruction, common core state standards, and interventions matched to students' academic and behavioral needs.

Here at Reagan, PBIS gives educators key strategies to improve student behavior. It is a process that supports the success of all students by building a more positive learning environment. Through PBIS, the emphasis is upon positive, preventative strategies instead of negative, punitive measures. PBIS is known at Reagan as our "Reagan Regulations" (Be Responsible; Be Respectful; Be Safe).

## REAGAN REGULATIONS

<b>Expectations</b>	<b>BE RESPONSIBLE</b>	<b>BE RESPECTFUL</b>	<b>BE SAFE</b>
<b>Learner Profile</b>	<ul style="list-style-type: none"> <li>- Risk Taker</li> <li>- Reflector</li> <li>- Knowledgeable</li> <li>- Inquirer</li> <li>- Balanced</li> </ul>	<ul style="list-style-type: none"> <li>- Principled</li> <li>- Caring</li> <li>- Communicator</li> </ul>	<ul style="list-style-type: none"> <li>- Open-minded</li> <li>- Thinker</li> </ul>
<b>All Settings</b>	<ul style="list-style-type: none"> <li>- Follow directions the first time given</li> <li>- Accept responsibility for your actions</li> <li>- Follow the guidelines of the student handbook</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Keep hands, feet, and objects to yourself (including PDA)</li> <li>- Dress appropriately for all activities</li> </ul>	<ul style="list-style-type: none"> <li>- Be where you are suppose to be</li> <li>- Keep hands, feet, and objects to yourself</li> </ul>
<b>Classroom</b>	<ul style="list-style-type: none"> <li>- Be in class before the bell rings</li> <li>- Bring all classroom materials</li> <li>- Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Listen while others are speaking</li> <li>- Ask permission to use materials</li> </ul>	<ul style="list-style-type: none"> <li>- Follow directions</li> </ul>
<b>Hallway</b>	<ul style="list-style-type: none"> <li>- Keep lockers and floors clean and neat</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Use quiet voices</li> <li>- Keep hands, feet, and objects to yourself (including PDA)</li> </ul>	<ul style="list-style-type: none"> <li>- Walk</li> <li>- Maintain continuous flow of traffic</li> </ul>
<b>Restrooms</b>	<ul style="list-style-type: none"> <li>- Wash your hands</li> <li>- Dispose of waste appropriately</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Honor others' privacy</li> <li>- Keep facilities clean</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands, feet, and objects to yourself</li> </ul>
<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>- Have money or student ID # ready</li> <li>- Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Display good manners</li> <li>- Wait your turn in line</li> </ul>	<ul style="list-style-type: none"> <li>- Walk</li> <li>- Maintain a clean environment</li> <li>- Keep hands, feet, and objects to yourself</li> </ul>
<b>After School</b>	<ul style="list-style-type: none"> <li>- Be where you are suppose to be</li> <li>- Promptly leave school grounds once school or activity is complete</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Keep hands, feet, and objects to yourself (including PDA)</li> </ul>	<ul style="list-style-type: none"> <li>- Be where you are suppose to be</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>- Protect username and password</li> <li>- Use appropriately</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Honor others' privacy</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriately</li> <li>- Protect personal information</li> </ul>

## RtI Tiers



There are three tiers of RtI integrating academics and behavior with a blending between tiers. This blending from one tier to the next represents the necessity of considering multiple variables when determining if a student is to receive an intervention.

**Tier 1: Universal core curriculum instruction and practices ALL students receive.** At any given time, 80% or more of students should demonstrate sufficient progress through core instruction and/or practices. Classroom teachers provide Tier 1 instruction in both academics and behavior. Parents and Community partners participate on various school and district committees and receive training in content areas.

**Tier 2: Intervention coupled with ongoing progress monitoring provided to students needing additional acceleration or enrichment in academics and behaviors.** Tier 2 academic interventions are provided in addition to core instruction. Classroom teachers typically provide interventions. Tier 2 behavioral (PBIS) interventions are typically provided by but not limited to school support staff including; School Psychologists, Social Workers and/or Guidance Counselors. Children who require remedial or advanced support and/or small group interventions represent approximately 5-15% of the student population for whom Tier 1 services are not sufficient. Parents and community partners receive training on tiered interventions and participate in various support groups.

**Tier 3: Rigorous interventions, replacement or additional curriculum and/or instructional and behavioral strategies provided to students requiring an individualized plan of action.** Tier 3 interventions target students with significant skill deficits in specific academic and behavioral areas and eventually students demonstrating giftedness in specific areas. The goal is to have at any given time, no more than 5% of students needing tier 3 supports. The Tier 3 team or in some cases, the IEP Team, typically manage Tier 3 interventions. Parents, and when appropriate community partners, participate in developing plans at the individual student level.

### ***PBIS Incentives***

PBIS through the adherence of Reagan Regulations is a student incentive program designed for all Reagan students. The key goals of this program are to:

- recognize and reward academic efforts and achievements
- encourage and recognize positive student behavior
- enhance and applaud outstanding student leadership

We reward students throughout the school year for consistently choosing to do the right thing. We use several unique programs to address different areas of character growth and academic achievement:

- Husky Bucks
- The H.O.T. Link Crew Team

### **Husky Bucks**

Displaying positive behavior and actions in school is your ticket to receiving a Husky Buck. Husky Bucks can be earned on a daily basis

and are given by Reagan staff to students who step beyond their own personal needs to assist others, displaying a positive attitude and helpful behavior.

For example, you can receive a Husky Buck when you:

- Assist another student
- Improve your classroom behavior
- Display positive leadership
- Readily volunteer to help staff

The staff member who gave you the Husky Buck will keep one copy of the Husky Buck and you will keep the other copy of your Husky Buck. Students will be able to buy supplies, coupons, Reagan gear, etc. with their Husky Bucks.

**Student Acknowledgment**

Recognition of positive student behaviors and attitudes is a key factor in successfully establishing the Reagan Regulations as part of OUR school culture. Thus, incentives are provided for individual, class, and whole school achievements. These incentives serve as a reminder of what happens when Reagan students conduct themselves in a safe, responsible, and respectful manner.

**REAGAN ACKNOWLEDGMENT MATRIX FOR STUDENTS**

<b>TYPE</b>	<b>WHAT</b>	<b>WHEN</b>	<b>WHERE</b>	<b>WHO</b>
<b>Immediate / High Frequency</b>	<ul style="list-style-type: none"> <li>▪ Husky Bucks</li> </ul>	<ul style="list-style-type: none"> <li>▪ Given when students do the right thing</li> </ul>	<ul style="list-style-type: none"> <li>▪ Wherever behavior is witnessed</li> </ul>	<ul style="list-style-type: none"> <li>▪ ALL Staff</li> </ul>
<b>Intermittent / Unpredictable</b>	<ul style="list-style-type: none"> <li>▪ On-time Reward</li> <li>▪ Practice Reward Tickets</li> </ul>	<ul style="list-style-type: none"> <li>▪ At the beginning of class</li> <li>▪ Per Mark Period</li> </ul>	<ul style="list-style-type: none"> <li>▪ Classroom</li> </ul>	<ul style="list-style-type: none"> <li>▪ Teacher</li> </ul>
<b>Long-term School-wide Celebration (school-wide not individually based)</b>	<ul style="list-style-type: none"> <li>▪ Assemblies</li> <li>▪ After School H.O.T. Activities / Events</li> </ul>	<ul style="list-style-type: none"> <li>▪ Per Mark Period</li> </ul>	<ul style="list-style-type: none"> <li>▪ Auditorium</li> <li>▪ Playground</li> <li>▪ Gymnasium</li> </ul>	<ul style="list-style-type: none"> <li>▪ ALL Students</li> </ul>

**ACT Prep Round 1**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 1**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 1**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 1**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 2**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 2**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 2**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 2**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 3**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 3**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 3**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 3**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 4**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 4**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 4**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 4**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 5**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 5**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 5**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 5**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 6**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 6**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 6**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 6**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 7**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 7**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 7**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 7**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 8**

**Name:** \_\_\_\_\_

**Subject:** English

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 8**

**Name:** \_\_\_\_\_

**Subject:** Math

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 8**

**Name:** \_\_\_\_\_

**Subject:** Reading

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

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**Rationale Notes:**

1.	4.
2.	5.
3.	6.

**ACT Prep Round 8**

**Name:** \_\_\_\_\_

**Subject:** Science

**Date:** \_\_\_\_\_

**My Answers:**

1. \_\_\_\_\_

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

**Rationale Notes:**

1.	4.
2.	5.
3.	6.

## ACT Prep Squad Answer Log

### Round 1

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

### Round 5

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

### Round 2

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

### Round 6

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

### Round 3

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

### Round 7

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

### Round 4

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

### Round 8

English: \_\_\_\_\_

Math: \_\_\_\_\_

Reading: \_\_\_\_\_

Science: \_\_\_\_\_

Total: \_\_\_\_\_

**Practice ACT/PLAN/EXPLORE #1 Reflection**

1. ACT Composite scores range from 1-36. PLAN composite scores range from 1-32. EXPLORE composite scores range from 1-25. Your composite score is the average of your scores on the four subject area tests.

What was your composite score? \_\_\_\_\_

2. What was your English scaled score? \_\_\_\_\_

3. What was your Math scaled score? \_\_\_\_\_

4. What was your Reading scaled score? \_\_\_\_\_

5. What was your Science scaled score? \_\_\_\_\_

6. Of the four subjects, in which subject did you receive the highest scaled score? \_\_\_\_\_

7. Of the four subjects, in which subject did you receive the lowest scaled score? \_\_\_\_\_

8. If your scores are at or above the following ACT Benchmark Scores, you will likely be ready for first-year college courses - English: 18, Mathematics: 22, Reading: 22, and Science: 23. Describe your plan for improving your composite ACT, PLAN, or EXPLORE score for your next practice assessment. You will be discussing this plan with your advisor.

\_\_\_\_\_  
\_\_\_\_\_

**Practice ACT/PLAN/EXPLORE #2 Reflection**

1. What was your composite score? \_\_\_\_\_

2. Did your composite score increase or decrease from Practice ACT/PLAN/EXPLORE #1?

\_\_\_\_\_

3. What was your English scaled score? \_\_\_\_\_

4. How does your English score compare to your English score from Practice ACT/PLAN/EXPLORE #1? \_\_\_\_\_

5. What was your Math scaled score? \_\_\_\_\_

6. How does your Math score compare to your Math score from Practice ACT/PLAN/EXPLORE #1? \_\_\_\_\_

7. What was your Reading scaled score? \_\_\_\_\_

8. How does your Reading score compare to your Reading score from Practice ACT/PLAN/EXPLORE #1? \_\_\_\_\_

9. What was your Science scaled score? \_\_\_\_\_

10. How does your Science score compare to your Science score from Practice ACT/PLAN/EXPLORE #1? \_\_\_\_\_

11. Describe your plan for improving your composite ACT, PLAN, or EXPLORE score. Juniors, you will be taking the ACT in just a few months! You will be discussing this plan with your advisor. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_